**JHALOD VIDYA SAMAJ TRUST**

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**K. R. Desai Arts & Commerce College**

JHALOD – 389 170

**AT,Po.&TA. Jhalod, DIST. DAHOD. GUJARAT (INDIA)**

# **Last Date for Receipt of Application: *14/12/2023***

# Application form for the post of a **Principal …………………………………………….**

**NOTE:**

**(a) The person already in employment should forward the application with No Objection Certificate (NOC) of the concerned institute / employer.**

**(b)** The application should be submitted alongwith attested copies of the relevant certificates, mark sheets, testimonials etc.

**(c)** Additional sheets of paper may be attached if the space provided against any item is insufficient. Separate application for each college

**(d)** Candidate should be proficient in English.

**(e)** Minimum Qualifications, Experience and Age Limit as per norms of UGC / Shri Govind Guru University / Government rules.

**(f) Candidate is required to mention e-mail address and Mobile number.**

**(g) Candidate is required to fill the data in Part 2 according to Appendix II Table 2 as per UGC Regulations-2018.** Candidate is also required to submit all the documentary evidence in connection to data filled

**PART - 1**

**-------------------------------------------------------------------------------------------------------------------------**

1. Name in full (**in Block Letters**):

Shri/Smt./Kum.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(SURNAME) (NAME) (FATHER’S / HUSBAND’S NAME)

2. Full address for correspondence:

**Present Permanent**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Pin\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Pin\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mob./ Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-Mail ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

3. Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Age:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mother tongue\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Place of Birth : Town / Village:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tal.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dist.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Languages Known:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Read |  |  |  |  |
| Write |  |  |  |  |
| Speak |  |  |  |  |

6. Educational Qualifications:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Examination  Passed | University / Board | Year of  Passing | Percentage | Subjects / Discipline |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |

7. Details of Professional Experience: (After obtaining the basic Degree)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name & Address of the Employer | Designation of the post held | Period of Service  From: To | Nature of Service | Total Gross Salary p.m. (Rs.) |
|  |  |  |  |  |
|  |  |  |  |  |
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(a) As an Employee other than Teaching Staff:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b) As a Teaching Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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8. Details of Orientation Programme, Refresher Courses, FDP, Short Term Course etc. [Attached Documents]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr.  No. | Name of the Programme | Organizing Institute | Duration | |
| From | To |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

9. Administrative experience: [Starting with Current Activity]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr.  No. | Activity | Designation | Level  College/State/ National | Duration |
|  |  |  |  |  |
|  |  |  |  |  |
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10. Present Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Institute:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Joining present post:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present Pay Rs. \_\_\_\_\_\_\_\_\_Pay Band\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_AGP\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total emoluments, pm. Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. Vision for the Institution:

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**Part - 2**

**Based on Appendix II Table 2**

12. Research Papers: International [Table II Sr. No. 1]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Title of Paper | Journal  And ISSN | Peer reviewed/ Listed in UGC care/Scopus, Web of Science | Impact factor | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
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13. Research Papers: National [Table II Sr. No. 1]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | Title of Paper | Journal  And ISSN | Peer reviewed/ Listed in UGC care/Scopus, Web of Science | Impact factor | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
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14. Book: National / International / Edited [Table II Sr. No. 2a, b]

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Title | ISBN | National / International | Name of  Single or Multiple Author | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
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15. Chapter in Book / Translation: [Table II Sr. No. 2 a, b]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | Title | Number of Chapter | National / International  ISBN | Name of  Single or Multiple Author | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
|  |  |  |  |  |  |  |  |
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16. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula. [Table II Sr. No. 3 a, b]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | Development of Innovative pedagogy and  Sponsoring Authority | Design of new curricula and courses | Name of Activity / committee | As a coordinator /Committee member | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
|  |  |  |  |  |  |  |  |
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17. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula. [Table II Sr. No. 3 c]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | Development of MOOC and Sponsoring Authority | Name of curricula/ courses/ | Quadrants and credits | As a coordinator /Committee member | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
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18. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula. [Table II Sr. No. 3 d]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | Development of E Content and Sponsoring Authority | Name of E content | Quadrants | As a coordinator /Committee member | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
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19. Research Guidance [Table II Sr.No. 4 a]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | Ph.D. | M.Phil./ Dissertation | Thesis submitted /Awarded | Synopsis Submitted | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
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20. Research Project. [Table II Sr.No. 4 b,c,d]

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | Research Project  title | Major/ Minor | Completed / Ongoing | Consultancy | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
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21. Patents, Policy Documents and Awards. [Table II Sr.No. 5 a, b, c]

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | Patent | Policy Document | Awards/ Fellowship | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
|  |  |  |  |  |  |  |
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22. Invited lectures / Resource Person / paper presentation in Seminars/ Conferences / full paper in Conference Proceedings (Paper presented in Seminars / Conferences and also published as full paper in Conference Proceedings will be counted only once). [Table II Sr.No. 6]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr.  No. | International  (Abroad) | International  (Within Country) | National | State / University | Score claimed by the candidate | Enclosure  No. | Comment to be filled by Verifying Committee |
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23. List of Testimonials / Certificates / Marksheets of which copies are attached with the application:

1. 5.

2. 6.

3. 7.

4. 8.

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**Part - 3**

24. Whether the candidate is convicted for **Yes / No**

any offence under any Civil / Criminal Law?

*(If yes, provide the details)*

25. Whether any Civil / Criminal Case is pending? **Yes / No**

*(If yes, provide the details)*

26. Computer Knowledge. **Yes / No**

*(If yes, provide the details)*

I hereby declare that the information given above is true and correct to the best of my knowledge, information and belief.

# PLACE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of the Candidate