

**Shri Kantilal R. Desai Arts And Commerce College,
Jhalod**

(Accredited with 'B' grade by NAAC)

Conducted by
Jhalod Vidya Samaj Trust



**ANNUAL QUALITY ASSURANCE REPORT
2015-16**

Submitted to

The Director
National Assessment and Accreditation Council
P. B. No. 1075, Nagarbhavi,
Banglore – 560072.

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VISION

To uplift the students socially, culturally and intellectually through value based higher education.

MISSION

- **To make the students responsible citizens of the country.**
- **To provide them with equal opportunities.**
- **To provide with a healthy atmosphere for their career advancement.**

The Annual Quality Assurance Report (AQAR) of IQAC

Name of the Institution : **Shri Kantilal R. Desai Arts and Commerce College,
Jhalod, Dist. Dahod (Gujarat)**

Name of the Head of the Institution : **Dr. D. C. Yadav**

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Name of the IQAC Co-ordinator : **A. R. Modi**

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Year of Report : 2015 – 16

PART A

Plan of action for the year 2015 – 16

The sustenance and enhancement of the quality of education, in the existing scenario of higher education, has been the prime concern of the IQAC in our institution. As a sincere effort to adhere to its prime concerns, the IQAC pin-pointed the specific areas that need attention and, and prepared the following plan of action for the academic year 2015–16 :

1. More focus to be given to quality research and publication.
2. Promotion of basic research activity among students by encouraging and guiding them to participate and present papers in seminars.
3. Guidance to students for competitive exams to enter into various services.
4. Guest lectures of experts on topics of interest and benefit to the students.
5. Enhancement of extra-curricular activities to bring forth the latent talents of the students in various fields.
6. Enrichment of library.

7. Promotion of library orientation among students by assigning specific periods for library in the regular time-table.
8. Technical up-gradation of students.

PART- B

1 Activities Reflecting the goals and objective of the institution

- ❖ Providing value based higher education, especially to the youth of socially and economically backward section of the society.
- ❖ Developing civic sense among the youth through various academic and co-curricular activities to make them the responsible citizens of the country.
- ❖ Creating awareness among the youth against the prevailing social evils in order to bring positive change in the society.
- ❖ Providing platform to the young students through various extracurricular activities to bring forth their latent talents.
- ❖ Making youth aware of their important role in the social upliftment and the development of the nation

2 New academic programmes initiated (UG and PG)- None

3 Innovations in curricular design and transaction:

The institution is an affiliated college to Gujarat University Ahmedabad. Curricular designing is the responsibility of the Board of Studies appointed by the university. The institution does not have an independent role in designing the curricula as per the rules of the university. The institution has only to implement and impart the curricula prepared by the Board of studies of the University. However, our faculty members offer their suggestion to the members of the Board of studies of their respective subjects either during personal conversation or through friendly letters on personal basis.

The transaction of the curricula to the students is done, by the faculty members, in a well planned manner. The teaching plans are prepared by the faculty members well in advance in the beginning of the year. The follow up of the effective as well as careful implementation of the teaching plan is done by the principal throughout the year. The faculty members adopt innovative methods with the use of modern teaching aids and evaluative methods for the most effective transaction of the curricula.

4 Inter-disciplinary programmes started :

The institution has not started any specific inter-disciplinary programme. However, an inter-disciplinary approach has been adopted by the institution in all its co-curricular as well as extra-curricular activities on the campus. Not only the faculty members but the students also actively participate in the activities of other subjects and departments.

5. Examination reforms implemented:

The examination rules, regulations, schedules and pattern are decided by the affiliating university. The institution has no right to make any change or modification in the pattern and schedule or the rules. However, the institution has adopted the strategy of conducting all the examinations, internals or externals, in the most impartial manner, adhering strictly to the rules, regulations and discipline of the examination in the fairest way.

6. Candidates qualified: NET/ SLET/ GATE etc. : None

7. Initiative towards faculty development programme:

The institution believes in the ideology that the quality can sustain only if the faculty members are updated with the current developments in their respective subjects. The institution has, therefore, always shown a keen interest in the development of the faculty members. The list of the participation of the faculty members in various conferences,

seminars and workshops, as provided in the Part A of the report, positively supports the claim of the institution. Majority of the faculty members have already completed their Orientation and Refresher courses. To keep the faculty members updated with the technology, they have been allowed a free access to computers and internet as the institution has got twelve broadband internet connections on the campus.

8 Total number of seminar /workshop conducted: Nil

9 Research Projects : (a) Newly implemented: Nil

Completed: Nil

The details of the Research Projects are as given below:

Name of Faculty	Subject	Project	Title	Status	Amount Sanctioned
Shri P. M. Shelak	Library Science	Minor	“Impact of Vanche Gujarat Abhiyan.....”	Completed	Rs 1,00,000/-

10 Patents Generated, if any: None

11 New collaborative research Programmes: None

12 Research grant received from various agencies: Nil

13 Details of research scholars : None

14 Citation index of faculty members and impact factor : Nil

15 Honors/ Awards to the faculty : ---

16 Internal Resources Generated: Rs.6,65,432/-

17 Details of the departments getting SAP, COSIST (ASSIST)/ DST. FIST, etc. assistance / recognition: Nil

18 Community Services :

Community services have always been on the top priority of the institution. Not only the cadets of NCC or the volunteers of NSS but all the students and faculty members also actively participate in the activities, both on as well as off the campus, that are related to

social service. The institution this year conducted the activities like, tree plantation programme, and various programmes for the all round development of girl students under the banner of Collegiate Women's Development Cell.

19 Teachers and officers newly recruited: 03 :Shri Ajitsinh Parmar (Sanskrit), Ms Anita N. Padariya (Gujarati) and Shri Dilipsinh Chahan (Sanskrit) were appointed as Adhyapak Sahayaks on regular basis as per the rules and regulations of the state government

20 Teaching – Non-teaching staff ratio : 19:10 = 2 : 1

21 Improvements in the library services:

- Special section for the books and reference material for various competitive exams for students.
- Free internet access.
- Book bank service to poor students
- Subscription to a number of good and reputed journals and magazines.

22 New Books / Journals subscribed and their cost :

	Nos.	Total cost
Books :	134 Titles, 512 Vols.	Rs. 69,909/-
Journals :	03	Rs 1,550/-

23 Courses in which student assessment of teachers is introduced and the action taken on student feedback :

Feedback from the students is obtained by the administration only orally and acted upon them.

24 Unit cost of Education:

- (i) Including Salary : Rs.14,948/-
(ii) Excluding Salary: Rs. 1,211/-

25 Computerization of administration and the process of admissions and examination

results, issue of certificates:

The total administration work including admissions, examinations, and issue of certificates has been computerized. A new office software has been installed for the speedy and effective administrative work.

26 Increase in the infrastructural facilities :

- Construction of extra Staircase in the main building.
- Installation of 2 RO water purifiers
- 2 Office revolving chairs.
- Installation of 10 new class room ceiling fans

27 Technology upgradation :

- Epson Colour Printer.
- Canon Laser printer.
- 2 All in one HP laser printers.

28 Computer and internet access and training to teachers and students :

The institution has a well established computer lab and a UGC Network Resource Center for the students and the faculty members to have a free access to computers and internet. The students of commerce are also given free training for Tally Accounting software by an expert trainer.

29 Financial aid to students:

(Through scholarships)	ST :	Rs.74,35,920/-
	SC :	Rs. 30,510/-
	OBC :	-----
	Handicapped :	-----
	Minority : Rs.	----

30 Support from the Alumni Association and its activities :

The Alumni Association of the institution always actively participates and support the activities of the institution as and when required.

31 Support from the Parent – Teacher Association and its activities :

The meeting of the Parents Association is called at least once every year. Parents give their positive and constructive suggestions which are effectively implemented for quality enhancement.

32 Health services :

The institution has formed a health committee to carry out the activities that develop awareness for health among the students.

33 Performance in sports :

The institution has always given prime importance to sports activities, which has always resulted in the outstanding performances by students at various inter college, zonal or university level competitions. This year also the institution had some outstanding performances.

34 Incentives to outstanding sportspersons :

The institution honors the outstanding sportspersons every year in the Annual Day Function with special prizes and track suits.

35 Student achievements and awards :

A number of students have won prizes in various inter college cultural and academic activities at the district and state level.

36 Activities of the Guidance and Counseling Cell :

The Guidance and Counseling Cell has been providing a good support to the students by regularly displaying the various vacancies or advertisements of competitive examinations suitable for the students. It has also been helping them out in filling up

forms in English. The guidance regarding various books and magazines for the purpose is also provided.

37 Placement services provided to students :

No direct placement has been done so far. However, the institution has established the UDISHA (Universal Development of Integrated Employability Skills through Higher Education Agencies) club, an initiative of the Department of Higher Education of Gujarat state to increase the employability rate of the graduates in Gujarat by organizing centralized placement programmes, thus, bridging the gap between job seekers and job providers. The institution also has a Career Counseling Cell which regularly displays the vacancies advertised in news papers and other media in the college library. The students are also properly guided by the cell and the faculty members about suitable vacancies.

38 Development programmes for non-teaching staff:

- Office automation.

39 Best practices of the institution :

- The day at the institution begins with a secular prayer, followed by the reading of news headlines by one of the students and presentation of the thought of the day by one of the teachers.
- Emphasis on the value based education.
- Congenial atmosphere for the all round development of the students.
- Year round extra-curricular and co-curricular activities.
- Continuous evaluation of the students.
- Transparent evaluative process.
- High standard of discipline on campus.
- Access to computer and internet.
- Book bank and a well equipped computerized library.

- Continuous technical up-gradation.
- Emphasis on the use of technology.
- Teachers' evaluation by students.
- Encouragement to research activity.
- Transparent administration.

40 Linkages developed with National / International, academic / research bodies

Nil.

PART – C

Outcomes achieved by the end of the year

The careful implementation of the above plan of action has resulted in the following outcome:

1. The faculty members actively participated and presented papers in various seminars, conferences and workshops. The details of the participation are as given below :

Name of Faculty	Subject	Seminar/ Conference/ Workshop	Place and Date	Paper Presented
Shri R. D. Kapuri	Gujarati	National Seminar on Gujarati Natako ma Lok Natya Tatva no Viniyog'	Bhadran College 5 th Feb. 2016	
		International Conference on 'Drama and Stage'	Asait Sahitya Sabha, Unjha 25-27 March, 2016	"Avinash Vyas ni Nrutya Natika nae Sangit Kun"
		KCG Three day Workshop on 'Promotion of Culture of Quality through Research'	Navjivan Science College, Dahod 12-14 Sept.,2012	
Mrs. S. J. Chaudhari	Gujarati	National Seminar on Gujarati Natako ma Lok Natya Tatva no Viniyog'	Bhadran College 5 th Feb. 2016	
		National Conference on 'AArsh Mahakavyon ka Sahitya par Prabhav'	Simaliya College 7 th April 2016	"AArsh Mahakavya no Gujarati Khandkavya par prabhav 'Vasant Vijay' na Sandarbh ma"

		State level Seminar on 'Gujaratnu Lok Sahitya' Mahisagar Jilla na Sandarbhe	Munpur College 9 th April, 2016	
		State level Seminar	Guj Uni. Ahmedabad 3 April., 2016	
Mrs. H. B. Surve	Gujarati	UGC sponsored National Seminar on 'Human Rights in Modern Perspective'	Ahmedabad 24 th Sept. 2015	"Human Rights and Women"
Shri Y. P. Zala	Hindi	Refresher Course in Research Methodology	HRDC Guj. Uni. 1 - 21 June.,2015	
		National Seminar on 'Samkaleen Samaj men Hindi Kavita aur Gazal : Shaktiyan aur Seemayen'	Ahmedabad 4 th July 2015.	Pramukh Samkaleen Hindi Kavi
		International Seminar on 'Lok me Kabeer'	Idar 17 -18 Dec. 2015	"Adhunik Paripeksh me Kabeer"
		National Seminar on 'Ikkisvee Sadi ka Hindi Katha Sahitya'	S. P Uni 5 th March 2016	"Ikkisvee Sadi ka Upanyas Sahitya"
		National Seminar on 'Sanskrit Vangmay ka Uttarkaleen Sahitya par Prabhav'	Balasinor 10 th March 2016	"Hindi Kavyashastra par Sanskrit Kavyashastra ka Prabhav"
		National Conference on 'Aarsh Mahakavyon ka Sahitya par Prabhav'	Simaliya College 7 th April 2016	"Aarsh Mahakavyon ka Hindi Kavita par Prabhav"
		State level Seminar on 'Gujaratnu Lok Sahitya' Mahisagar Jilla na Sandarbhe	Munpur College 9 th April, 2016	
Shri D. C. Yadav	History	UGC sponsored National Seminar on 'Human Rights in Modern Perspective'	Ahmedabad 24 th Sept. 2015	
Shri P. M. Shelak	Librarian	Gujarat Granthalay Seva Sangh 31st Library Conference and 5 th National Seminar	Himmatnagar 9-11 Jan., 2015	

3. . The following faculty members are pursuing their Ph.Ds presently.:

Name of the Faculty	Subject
Shri R. D. Kapuri	Gujarati
Shri A.R. Modi	English
Smt. H. B. Surve	Gujarati

Shri P. M. Shelak

Library Science

4. A number of activities for student support and progression in various co-curricular and extra-curricular fields like cultural, academic, sports, NCC and NSS were organized at college level. As a result a number of students have given extraordinary performance in various competitions at inter college, inter zonal, university and inter university levels, achieving a number of prizes.

PART- D

The plans of the institution for the next year.

- To organize Inter College Youth Festival.
- Guidance to students for competitive exams to enter into various services.
- Enrichment of library.
- Arranging Guest lectures on the topics of the interest and benefit to the students.
- Emphasis on the development of English language proficiency.
- Technical up-gradation of students.

A. R. Modi.

Coordinator IQAC

Dr. D. C. Yadav

Chairperson IQAC & Acting Principal